



Leadership Meeting

Monday, August 22, 2016

10:00 AM to 11:00 AM

Diversity House

645 South Shields Street

Fort Collins, CO 80523-1060

General Information

Officers: Shannon Archibeque-Engle, Greg Florant, Sonjia Graham, Bridgette Johnson, Shane Kanatous, Linda Krier, Teresa McClure, Arlene Nededog, Mary Ontiveros, Patrice Palmer, Jimena Sagàs, Patricia Vigil

Website: msfn.colostate.edu

Facebook: CSU-Multicultural Staff and Faculty Network

Agenda

- Review last year's accomplishments
 - Deans and VP Panel: Jimena
 - Spring and Fall Reception: Patrice
- Review the functions of the Commission for Diversity and Inclusion: Mary (tabled for next meeting)
- Review the University's Strategic Goals: Jimena (documents distributed, will discuss during the next meeting)
- Website: Jimena
- Organize actionable items into ad hoc committees: Jimena (started work on this task)



Highlights

- Critical Discussions:
 - Our purpose and intention in inviting Dr. Tony Frank to our Fall and Spring receptions.
 - Changing our Spring reception to a town hall format.
 - Reorganizing our Dean and VP events to begin with a roundtable discussion followed by a panel to debrief roundtable discussions.
- Actions taken:
 - The team unanimously voted to change the Spring Reception to a Spring Town Hall
 - Congratulations Sonjia! Our new dedicated Chair for this year's Fall Reception and Spring Town Hall events committee.
- Between now and the next meeting:
 - Jimena will draft an invitation letter for Dr. Tony Frank to both the Fall Reception and Spring Town Hall events.
 - Jimena will continue to investigate how MSFN can manage the website.
 - Jimena will schedule the Fall business meetings
 - Everyone will study the *University Strategic Plan Goal 8* document distributed during the meeting and [available here \(source: provost.colostate.edu\)](https://provost.colostate.edu).
- Plans for next agenda:
 - Learn about the President's Commission for Diversity and Inclusion: Mary
 - Discuss the *University Strategic Plan Goal 8* (30 minutes): Volunteer discussion Facilitator?
 - Assign the chair for the Dean and VP events committee.



AY2016-2017 Vision





Actionable Items

- Establishing MSFN conversations
- Discuss policy issues
- Publicity-Developing comprehensive internal and external communication plan
- Network with other organizations
- Deans Panel
- VP Panel
- Spring Reception
- Fall Reception
- Revise MSFN Vision and Mission
- Membership Meetings
- Awards
- Create a presentation about MSFN to take to different platforms on campus
- Archive/document outcomes from MSFN
- Report from last year's activities
- Stay informed about what is happening on campus



Budget

Semester	Item	Description	Cost	Balance
			<i>Starting Balance</i>	\$5,000.00
Summer	Lunch	Leadership Team Retreat	\$101.45	\$4,898.55
Fall	Refreshments	Fall Membership Business Meeting #1	\$220.00	\$4,678.55
Fall	Refreshments	Fall Membership Business Meeting #2	\$220.00	\$4,458.55
Fall	Refreshments	Fall Reception	\$500.00	\$3,958.55
Spring	Refreshments	Spring Membership Business Meeting #1	\$220.00	\$3,728.55
Spring	Refreshments	Spring Membership Business Meeting #2	\$220.00	\$3,508.55
Spring	Refreshments	Spring Town Hall	\$500.00	\$3,008.55
Spring	Award Check	Classified Staff	\$1,000.00	\$2,008.55
Spring	Award Check	Administrative Professional	\$1,000.00	\$1,008.55
Spring	Award Check	Faculty Award	\$1,000.00	\$8.55
	Total Expenses to Date	\$0.00		
	Total Funds Available	\$5,000.00		